

## Course programme: How to make your school more international

### Sunday

Arrival

Opening session: conference folders and badges; presentation trainers; practical arrangements. Getting to know each other.

Welcome dinner

### Day 1. Monday

8.30 Welcome and practical arrangements.

Information on partner search for projects.

9.00 Introduction **topic 1. Developing a school policy plan on internationalisation.**

10.00 Break

10.30 Division in groups. Share experience on topic 1.

11.30 Introduction **topic 2. How to become a good coordinator of internationalisation?**

12.00 Division in groups. Share experience on topic 2.

12.30 Lunch

13.30 Creating intellectual output.

Participants work individually or in groups on:

- a first draft of a school policy plan. Focus on Mission statement of the school, objectives of internationalisation, quality of international projects;

- a first draft of tasks of coordinators of internationalisation

15.00 Break

15.30 Plenary

Any adaptation needed on the format of the school policy plan for your school?

Which tasks of a school coordinator of internationalisation are realistic for you and for your school?

16.30 Reflections

List of competences acquired.

Filling in partner search form for KA2 partnerships.

### Day 2. Tuesday

8.30 Programme of the day /overview

Result of the partner search.

9.00 Introduction **topic 3. Developing formats of international project work (both face to face and virtual).**

10.00 Break

10.30 Division in groups. Share experience on topic 3.

“Best practices” virtual projects, programmes of exchanges.

11.30 Creating intellectual output. Group work

Groups school policy plan.

Focus on quality of international project work in the school policy plan

Groups international projects

Developing concrete projects and project scenarios:

- Project scenarios Erasmus plus bilateral project
- Project scenarios Erasmus plus multilateral project
- Project scenarios e-Twinning
- Project scenarios virtual projects

12.30 Lunch

13.30 Creating intellectual output.

Continuation of working on topic 1 or topic 3.

|   |  |  |
|---|--|--|
| Groups school policy plan.<br>Continuation of working | Groups international projects<br>Continuation of working | Meeting of schools that want to start a Erasmus plus bilateral or multilateral project |
| Personal coaching by trainers                         | Personal coaching by trainers                            |  |

15.00 Break

15.30.

|                               |                               |                       |  |
|-------------------------------|-------------------------------|-----------------------|--|
| Group School policy plan      | Groups project work           | Group(s) Erasmus plus | Optional   |
| Reporting on the works so far | Reporting on the works so far | Continuation          | Video conferencing: tools, methodology, agenda, moderating, preparation, presenting skills |

16.30. Reflections

List of competences acquired

Short report

### Day 3. Wednesday

8.30 Programme of the day

9.00 Introduction **topic 4. How to set up a multilateral, bilateral, Regio Partnership in Erasmus Plus and how to apply successfully for an Erasmus Plus grant.**

10.00 Break

10.30 Division in groups. Schools who have taken part in Comenius projects under the LLL-programme report on their experiences.

Schools who have applied for an Erasmus plus Strategic partnership share their experiences.

11.30 Creating intellectual output. Group work

|  |   |
|--|---|
| Assessing a given example of an application for Erasmus plus partnership against the assessment criteria | Group(s) Erasmus plus<br>Filling in parts of the application form<br>(Project description, preparation, priorities) |
|--|---|

12.30 Lunch

13.30 Creating intellectual output. Groups.

|   |  |  |
|---|--|--|
| Groups school policy plan.<br>Continuation of working | Groups international projects<br>Continuation of working | Group(s) Erasmus plus<br>Continuation of working |
| Personal coaching by trainers                         | Personal coaching by trainers                            | Personal coaching by trainers                    |

15.00 Break

15.30.

|                               |                               |                       |   |
|-------------------------------|-------------------------------|-----------------------|---|
| Group School policy plan      | Groups project work           | Group(s) Erasmus plus | Optional  |
| Reporting on the works so far | Reporting on the works so far | Continuation          | Movies in international project work: aims, script, technical advices |

16.30. Reflections.

List of competences acquired.

**Day 4. Thursday**

8.30 Programme of the day

9.00 Introduction **topic 5. How to develop the European and international dimension in the curriculum.**

10.00 Break

10.30 Division in groups.

Sharing experiences. Participants have brought some text books (e.g on history, geography) used in their schools and compare the European and international dimension.

11.30 Creating intellectual output. Working in groups.

|   |   |  |  |
|---|---|--|--|
| Group School policy plan  | Groups project work   | Group(s) Erasmus plus  | Group EIO (European and international orientation) in the curriculum.  |
| How can we include the Common Framework of Europe Competence in the school policy plan? | How can we relate the the Common Framework of Europe Competence to a project? | How can we include the Common Framework of Europe Competence in the project and in the application form (see evaluation and validation). | Investigate how European/International your curriculum is. Define one or two subjects and one or two age groups. |

12.30 Lunch

13.30 Creating intellectual output. Continuation of group work.

15.00 Break

15.30.

|                          |                     |                       |
|--------------------------|---------------------|-----------------------|
| Group School policy plan | Groups project work | Group(s) Erasmus plus |
| Continuation             | Continuation        | Continuation          |

16.30. Reflections. List of competences acquired. Plans for Friday. Short report.

**Day 5. Friday**

8.30 Programme of the day

9.00

Room 1. Introduction **topic 6. How to develop the intercultural competences of the teachers taking part in international projects.**

Room 2. Topic 7. How to take part in global virtual projects with schools in India.

10.00 Break

10.30 - 12.30

Group 1. Participants use the CEF CULT tool to develop intercultural scenarios and to assess their intercultural competences.

Group 2. Technical training of tools to be used with schools in India

12.30 Lunch

13.30 Finalising intellectual outputs

15.00 Break

15.30 Presentations intellectual outputs in subgroups:

International projects (set up during this course).

School policy plans.

Erasmus plus projects and applications.

16.00 Plenary

Follow-up, networking

Certificates (20 minutes).